



STATE OF INDIANA

ADDENDUM #1 Request for Proposal 26-87334

INDIANA DEPARTMENT OF ADMINISTRATION

**On Behalf Of
INDIANA DEPARTMENT OF CHILD SERVICES**

**Solicitation For:
HEALTHY FAMILIES INDIANA (HFI) SERVICES**

**Submission Due Date and Time: June 24, 2026
By 3:00 PM Eastern Time**

Mike Huth, Category Director
jonhuth@idoa.in.gov
Indiana Department of Administration
Procurement Division
402 W. Washington St., Room W468
Indianapolis, Indiana 46204

Summary of Changes

Deletions are indicated via ~~strike through~~ font and additions have been made in **red** font in the corresponding documents.

I. The following edits have been made to the RFP 26-87334 Main Document:

- 1) Attachment A1 has been removed from the definition of Prime Contractor on page 5:

Prime Contractor As used in **Attachments A and A1**, refers to the entity responding to the solicitation.

- 2) Attachment A1 has been removed from the definition of Subcontractor on page 6:

Subcontractor As used in **Attachments A and A1** refers to the entity entering into a contract with the Prime Contractor for a portion of the scope of ~~the~~ solicitation.

- 3) Attachment A1 has been removed from the IV&V Payment Approval Paragraph on page 7:

These figures are only an estimate and are not to be construed as an amount to be offered under this solicitation. **However, when completing Minority and Women's Business Enterprises Participation Plan Form (Attachment A), ~~Indiana Veterans' Participation Plan Form (Attachment A1)~~, and the Indiana Economic Impact Form (Attachment C) please use the total bid amount from the Cost Proposal (Attachment D).**

- 4) Attachment A1 has been removed from Section 1.5 Solicitation Outline on page 7:

Section	Description
Section One – General Information and Requested Products or Services	This section provides an overview of the solicitation, general timelines for the process, and a summary of the products/services being solicited by the State/Agency via this solicitation
Section Two – Proposal Preparation Instruction	This section provides instructions on the format and content of the solicitation including an Executive Summary, Business Proposal, Technical Proposal, and a Pricing Sheet
Section Three – Proposal Evaluation Criteria	<u>This sections</u> discusses the evaluation criteria to be used to evaluate Respondents' proposals
Attachment A	M/WBE Participation Plan Form
Attachment A1	IVOSB Participation Plan Form
Attachment B	Sample Contract

- 5) IVOB has been removed from Section 1.20 Equal Opportunity Commitment:

1.20 Equal Opportunity Commitment

It has been determined that there is a reasonable expectation of minority, woman, and Indiana veteran business enterprises subcontracting opportunities on a contract awarded under this solicitation. Therefore, a contract goal of 8% for Minority Business Enterprises, 11% for Woman Business Enterprises, and 3% for Indiana Veteran Owned Small Businesses has been established.

- 6) Section 1.22 Indiana Veteran Owned Small Business Subcontractor Commitment (IVOB) has been removed.

1.22 — Indiana Veteran Owned Small Business Subcontractor Commitment (IVOB)

~~In accordance with IC 5-22-14 and 25 IAC 9, it has been determined that there is a reasonable expectation of Indiana Veteran Owned Small Business subcontracting opportunities on a contract awarded under this solicitation. The IVOB Subcontractor Commitment form is Attachment A1. The IVOB Subcontractor Commitment Form is to be submitted as a part of the Respondent's proposal. In order for the Subcontractor commitment to result in evaluation points for the Respondent, the entity must be on the State of Indiana Certified M/W/IVOB list at <https://www.in.gov/idoa/mwbe>.~~

- 7) IVOB has been removed from Section 2.3.9 on page 24:

2.3.9 Diversity Subcontractor Agreements

- a. Per RFP Section 1.21, Minority & Women's Business Enterprises (MBE/WBE), and ~~1.22 Indiana Veteran Owned Small Business Subcontractor (IVOB)~~, explain process followed to engage with potential MBE, WBE and IVOB owned, Indiana certified businesses listed on Division of Supplier Diversity site. List the businesses invited to discuss the opportunity for potential partnership.
- b. If not proposing each MBE, WBE or IVOB subcontractor partnership, explain the rationale for declining to do so. Complete this for each category not proposed.

- 8) Buy Indiana is removed from Section 2.6 on page 28:

2.6.2 — Buy Indiana Initiative (Indiana Business Preference) /Indiana Company

~~It is the Respondent's responsibility to confirm its Buy Indiana certification is active as of the submission date the sourcing event. Check status within the Buy IN Designation List at <https://www.in.gov/idoa/procurement/supplier-resource-center/programs-and-preferences/buy-indiana/>.~~

9) IVOSB has been removed from Section 2.6.3 on Page 29:

Business under IC 4-13-16.5-1 and IC 5-22-14-3.5. See [Section 1.21](#), [Section 1.22](#) and **Attachments A/A1** for Minority, Women, and ~~Veteran Business information.~~

~~IVOSB entities (whether a prime or subcontractor) must have a Bidder ID. If registered with IDOA, this should have already been provided (as with MWBEs). IVOSBs that are only registered with the Federal Center for Veterans Business~~

10) The Scoring Criteria in Section 3.2 on page 31 have been updated:

Summary of Evaluation Criteria:

Criteria	Points
1. Adherence to Mandatory Requirements	Pass/Fail
2. Management Assessment/Quality (Business and Technical Proposal)	50 90 available points
3. Cost (Cost Proposal)	30 available points
4. Buy Indiana	5
5. Minority Business Enterprise Subcontractor Commitment	5 (1 bonus points are available, see Section 3.2.5)
6. Women Business Enterprise Subcontractor Commitment	5 (1 bonus points are available, see Section 3.2.5)
7. Indiana Veteran Owned Small Business Subcontractor Commitment	5 (1 bonus points are available, see Section 3.2.6)
Total	100 (102 if bonus awarded)

11) Section 3.2 has been further updated to align with the Evaluation Criteria:

The proposals that fulfill the Step 1 Mandatory Requirements will then be scored based on Criteria 2 ~~and 3~~ ONLY. Proposals will be evaluated by county, with each county's evaluations occurring independently. All proposals will be ranked based on their combined scores for Criteria 2 ~~and 3~~ ONLY. This ranking will be used to create a "short list". Any proposal not making the "short list" will not be further evaluated.

Step 2 may include one or more rounds of proposal discussions, oral presentations, clarifications, and/or demonstrations focused on cost and other proposal elements. Step 2 may include additional "short lists" at the State's sole discretion.

Step 3

The short-listed proposals will then be evaluated based on the entire evaluation criteria outlined in the table above.

If the State conducts additional rounds of discussions and a BAFO round which lead to changes in either the technical or cost proposal for the short-listed Respondents, their scores will be recomputed.

The section below describes the different evaluation criteria.

- 3.2.1 **Adherence to Requirements** – Pass/Fail
Respondents passing this category move to Phase 2

~~The following 2 categories cannot exceed 80 points.~~

- 3.2.2 **Management Assessment/Quality**
~~50~~ **90** available points

- ~~3.2.3~~ **Price**
~~30~~ available points

~~Cost scores will then be normalized to one another, based on the lowest cost proposal evaluated. The lowest cost proposal receives a total of 30 points. The normalization formula is as follows:~~

$$\bullet \text{ ~~Respondent's Cost Score} = (\text{Lowest Cost Proposal} / \text{Total Cost of Proposal}) \times 30~~$$

- ~~3.2.4~~ **Buy Indiana Initiative** – 5 points

12) Section 3.2.7 on page 36 has been removed:

- ~~3.2.7~~ **Indiana Veteran Owned Small Business Subcontractor Commitment** – 5 points⁷

~~The following formula will be used to determine points to be awarded based on the IVOSB goal listed in [Section 1.20](#) of this solicitation. Scoring is conducted based on an assigned 5 point, plus possible 1 bonus point, scale. Points are assigned for IVOSB participation based upon the BAFO meeting or exceeding the established goals.~~

~~If the respondent's commitment percentage is less than the established IVOSB goal, the maximum points achieved will be awarded according to the following schedule:~~

13) IVOSB has been removed from Section 3.2.8 on page 38

3.2.8 Qualified State Agency Preference Scoring

"Qualified Agency" refers to a nonprofit agency for persons with severe disabilities that meets the provisions of IC 5-22-13. When applicable, pursuant to Indiana Code 5-22-13, the qualified agency submitting or participating in a response to this solicitation will be awarded preference points for Minority, Women's, and ~~Indiana Veteran Business~~ Enterprise equal to the Respondent awarded the highest combined points awarded for such preferences in the scoring of this solicitation. A list of active/certified "Qualified Agencies" can be found at: https://web.abilityin.org/state_use/Certified-Ability-Indiana-Organizations.

14) 8

15) 3

II. The following edits have been made to Attachment A1 – IVOSB Commitment Form:

1) Removed

III. The following edits have been made to Attachment J – Attestation Form:

1) IVOSB and Buy Indiana have been removed:

1.0 Mandatory Submissions and Requirements: Disagreement with these items may result in the response being disqualified.

Attachment J: Attestation Form	<input type="checkbox"/> Have completed in its entirety and submitted
Section 1.10 Pricing	<input type="checkbox"/> Have read and meet this requirement
Section 3.2 Executive Summary	<input type="checkbox"/> Have completed, signed, and submitted
Section 3.2 Attachment A: Minority and Women Business Enterprise form, IDOA provided certification letter and Subcontractor's signed letter on company letterhead.	<input type="checkbox"/> Have completed, signed, and submitted or <input type="checkbox"/> Opting not to submit
Section 3.2 Attachment C: Indiana Economic Impact	<input type="checkbox"/> Have read, completed, and submitted
Section 3.2 Attachment D: Pricing Sheet (Excel Workbook)	<input type="checkbox"/> Have completed and submitted
Section 3.2 Attachment E: Business Proposal	<input type="checkbox"/> Have completed and submitted
Section 3.2 Attachment F: Technical Proposal	<input type="checkbox"/> Have completed and submitted
Section 3.2 Attachment F1: County Specific Technical Proposal	<input type="checkbox"/> Have completed and submitted